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**STANISLAUS COUNTY
IHSS ADVISORY COMMITTEE MEETING
MINUTES
12/10/04**

Committee Members Present:

Jeff Lambaren	Jose Acosta	Kenny Brown
Rose Martin	Connie Muller	Ora Scruggs
George Sharp	Linda White	

Committee Members Absent:

*Dwight Bateman *Madelyn Amaral

IHSS Staff Present:

Maria Childers	Robert Taylor	Veronica Melgoza
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**Advance notice given.*

OPENING REMARKS by CHAIRMAN JEFF LAMBAREN

- Meeting called to order at 1:11 PM

PUBLIC COMMENT

- Announcement made for public comment by Chairman, Jeff Lambaren.
- None were presented.

ACCEPTANCE OF MINUTES

- November 12, 2004 minutes: Motion M/S/A to accept with no changes.

BYLAWS

- Jeff announced that county counsel reviewed the Bylaws and made some changes



- In-Home Supportive Services Advisory Committee of Stanislaus County is spelled out.
- Number 2 - Meeting Procedure (a) is new, (f) was modified
- Number 3 – Duties (a) was modified

PUBLIC AUTHORITY MOU REPORT

- Jeff announced that his matter will be going to the Board of Supervisors on December 14th, they will be sitting as the Public Authority Board on that date.
- They will adjourn as the Board of Supervisor, they will reconvene as the Public Authority Board, and take up two scheduled matters.
- One is the election of the Chair and Vice-Chair of the Public Authority Board. The other matter is approval of this agreement.
- The purpose is to define the agreement and identify the functions of the Public Authority and the County.
- The Public Authority is a separate entity from the County.
- Public Authority is a public body exercising essential government functions, shall have all the powers necessary, and can be used to carry out the provider component of the IHSS agreement.
- It specifies that there is an executive director of the Public Authority and it lists the role of the director.
- The executive director will also coordinate with CSA, and shall provide at least an annual report and other reports as necessary.
- The Public Authority is the Employer of Record, runs the registry service, policy development, maintaining records, and develops an appeals process for those providers who are removed from the registry.
- CSA will continue to determine if someone is eligible for the program and how many hours they will receive.
- The Public Authority will contract back with the County for legal services, personnel services, risk management services and administrative/fiscal services. All of those provisions are changeable. For the first year this is going to be the agreement, but then the committee can make recommendations.
- The Public Authority works with the committee, but the committee reports to the Board of Supervisors.

ACTION PLANS FOR THE NEXT YEAR-DISCUSSION

- Jeff announced that he talked to the people in the computer department and they are working on developing a web site for the committee.
- They will give the committee a sample. The committee will discuss what they want on the web site at the retreat.
- Jeff announced that he gave Kenny, George and Dwight's names so they can test the program.
- Committee may start a monthly news letter

GENERAL UPDATE

- Annual retreat will be on January 28th, we will have a facilitator
- Committee will discuss their role in the upcoming transition, and how the committee can make the transition go smooth.
- Committee will discuss writing a letter to the United Nations, where in some areas they are putting disabled individuals in jail.
- Jeff announced that the Board of Supervisors is accepting applications for a new member. Those interested in joining the committee must fill out an application, turn it in to the Board of Supervisors, and the Board of Supervisors will appoint someone.
- Linda asked about the letter that went out to providers and recipients that have been receiving services since 2001. The CMIPS database was compromised earlier in the fall.
- Robert Taylor said that the FBI has been investigating this and they have no evidence that there has been any wrongdoing.
- Jeff announced that there was an authorized user that had the proper permission to use the information for research purposes, but the computer that person used may have not been secure at that time.
- A flyer also was included with information on how to protect your identity.

AGENDA ITEMS FOR NEXT MEETING

- Public Comment
- Acceptance of Minutes from 12/10/04 meeting
- Bylaws – Vote on
- Public Authority Update
- Web Page
- Annual Report
- Legislation – State Budget
- Retreat
- Membership/Committee
- General Update
- Agenda Items for Next Meeting

Meeting adjourned @ 2:37PM
Veronica Melgoza, Recorder