



Modesto Junior College Courses at Community Services Agency Interest Form

Date: _____

Name and Employee ID Number: _____

Classification: _____

Division: _____

Classes interested in taking:

- _____
- _____

Years of Service with Stanislaus County: _____

Number of units currently held in Public Administration, Political Science, Humanities, Human Resources Management, Organizational Communication, Social Science, Sociology, Psychology, Social Work, Counseling, or a closely related field: _____

I acknowledge that I have read and understand the CSA Paid On-site Modesto Junior College Classes policy to include:

- Eligibility criteria:
 - Full-time permanent employee of CSA time studying to the Medi-cal, CalFresh, CalWORKs, Child Care, General Assistance, or working as clerical support for any of these programs.
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 - In good standing with the Agency, working at a standard level of performance as determined by the employee’s supervisor and manager, and not subject to a disciplinary action or corrective action plan in the last twelve (12) months.
 - Lacks 30 semester units in Public Administration, Political Science, Humanities, Human Resources Management, Organizational Communication, Social Science, Sociology, Psychology, Social Work, Counseling, or a closely related field.
- Meet all eligibility requirements set forth in the policy.
- Classes are held after hours and are attended by the employee on their own time (time while in the course is non-compensable time).
- Class sizes are limited to 30 employees. If more than thirty (30) employees are found to be interested and eligible for a class, the Selection Committee will ensure priority is given to those that are closest to meeting the 30 semester units.

Employee Signature and Date

