

CHILD CARE CORNER

Spring '09 Newsletter



StanWorks Child Care Program
251 E. Hackett Rd.
Modesto, Ca. 95353
(209) 558-2332
www.stanworks.com



Processing time for a complete and correct Request for Reimbursement may take up to 30 days. Please allow the program this time before checking for status. The program can no longer give status on requests for reimbursement unless it has been more than thirty days from the date a complete and correct request is received (including certificates, verification, and other documents necessary to approve a reimbursement).

A complete and correct request for reimbursement form is due by the 5th of the month following the month of service. Request for reimbursement cannot be processed for reimbursement if received over 60 days from the last day of service. Parent(s) are responsible to pay their providers if request for reimbursement is not received timely.

Remember to make sure that you complete only your portion of the request for reimbursement. If you are a parent, complete only your portion. If you are a provider, complete only your portion. Do not complete your parent or provider's portion on their behalf.

Please use the drop box next to the childcare reception window to leave paperwork for your case manager. A stapler or an envelope can be used to keep multiple documents together.

StanWORKs Child Care Program Provider Orientation

- Do you have questions about the subsidized child care reimbursement process?
- Would you like to understand your role in our subsidized child care programs?
- Would you like to learn what you can do to receive reimbursement timely?
- Are you having problems with parents completing the request for reimbursement forms correctly?

If so, then please join us for an informative meeting to learn the answers to these questions and more...

The StanWORKs Child Care Program is holding a Provider Orientation on Thursday, April 30, 2009 at the Agricultural Center on 3800 Cornucopia Way Suite B Modesto, California 95358

(Located at the northeast corner of Service and Crowslanding roads)

Choose from one of the following times offered

10:00a.m. - 12:00p.m.

6:00p.m. - 8:00p.m.

To register, please call the

StanWORKs Child Care Program at

(209) 558-2332

by April 17, 2009

Leave your name, phone #, and the session you would like to attend. Seating is limited.