



**THE IN-HOME SUPPORTIVE SERVICES  
ADVISORY COMMITTEE**  
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**STANISLAUS COUNTY  
IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE  
(IHSSAC)  
MEETING MINUTES – 3/8/19**

Committee Members Present: Valerie Mitchell  
Rose Martin  
Marie Cochran

Committee Members Absent: Janet Ward - Advanced Notice Given  
Naomi Manke - Advanced Notice Given  
Linda White

Link2Care Staff Present: Jeff Lambaren

Dignitaries and Guests: None

**OPENING REMARKS**

- Meeting called to order at 1:00 p.m.

**PUBLIC COMMENT**

- Jennifer Greenstreet, Valley Mountain Regional Center

**ACCEPTANCE OF MINUTES**

- Meeting minutes from October 12, 2018, December 14, 2018, January 11, 2019 and February 8, 2019 have not been approved due to lack of quorum.

**PUBLIC AUTHORITY UPDATE**

- Draft CDSS In-Home Supportive Services (IHSS) Provider's Right to File a Sexual Harassment Complaint (Handout):
  - The State is planning an education campaign to educate individuals about the issue of sexual harassment, describes some of the circumstances and will be planning to send out to both Recipients and Providers. It will be a reminder to the Recipients they are the employer and is not acceptable behavior.

- Still working on the draft, at this point they are asking for comments from the Counties, Public Authorities, and Interest Groups. No specific date when the materials will be available.
- Electronic Visit Verification (EVV) for IHSS and WPCS (Handout) and (PowerPoint):
  - Target date is January 1, 2021 for California.
  - California's approach to EVV will be consistent with federal law.
  - Will be a requirement for providers to check-in electronically to verify that services were provided. Will impact everyone on the In-Home Supportive Services Program.
  - EVV is an electronic-based system that collects service delivery information including hours, location, type, and start/stop times of service. This information is collected through a secure website or a telephone (land-bases or mobile) or a mobile application ("app").
  - EVV will eventually replace the current paper timesheet process of IHSS and WPCS providers. Recipients will also have to approve timesheets either online or by telephone.
  - CDSS will make sure that the system is easy to use and accessible to all, training is provided to all recipients and providers, and a help desk is available to anyone who needs assistance.
  - EVV will not change the amount of service hours, nor how or where you provide or receive services.
  - EVV will not use geo-tracking or global positioning system (GPS) capabilities.
  - Providers will not need to report multiple tasks nor check in and out of multiple times a day.
  - California is currently working to develop an EVV system by making changes to our existing Electronic Timesheet System (ETS) and Telephonic Timesheet Systems (TTS).
  - EVV will be developed through a collaborative stakeholder process.
  - Will be able to access through the Electronic Services Portal (ESP).
  - Training will be provided on the use of the EVV system.
  - Benefits of using the system will be able to track timesheet processing, claim sick leave and travel time, view payment status and history, and enroll into direct deposit.
  - The State is developing some material, flyers in the threshold languages and webcasts to encourage people to use the Electronic Services Portal (ESP).
  - For more information please visit the CDSS EVV website: <http://www.cdss.ca.gov/inforesources/IHSS/EVV>.

## **BUDGET UPDATE**

- Nothing to report.

## **LEGISLATIVE UPDATE**

- **AB 229 (Nazarian)-Written Content Translation:** *the bill would clarify that the department is required to provide translations of written content in languages spoken by a substantial number of providers of IHSS.*

- **AB 426 (Maienschein)**-*Medical Certification: a reduction of the recipient's monthly authorized number of service hours shall be based solely on a verified change of a recipient's medical condition, a change in the recipient's living arrangements, a change in the recipient's functionality, a change in the recipient's circumstances, a change in the law or an error in computing a recipient's monthly authorized number of service hours.*
- **AB 1382 (Aguiar-Curry)**-*Master Plan for an Aging California: establish a Master Plan for an Aging California that responds to population needs in a comprehensive manner.*
- **SB 228 (Jackson)**-*Master Plan on Aging: require the Governor to appoint an Aging Czar and 15-member task force to prepare for the aging population and prepare a master plan.*

#### **NEXT YEAR'S MEETING SCHEDULE**

- IHSSAC Meeting Schedule for 2019, due to lack of a quorum the proposed schedule will be re-submitted at the April 2019 meeting for approval.

#### **ELECTION OF NEW CHAIR AND VICE-CHAIR**

- Due to lack of a quorum will leave as an action item for next meeting.
- Discussion on membership-planning to do an outreach and some mailings to both Recipients and Providers.

#### **COMMITTEE MEMBERS REPORT**

- None

#### **AGENDA ITEMS FOR NEXT MEETING**

- Public Comment
- Acceptance of Meeting Minutes from October 12, 2018, December 14, 2018, January 11, 2019, February 8, 2019 and March 8, 2019
- Public Authority Update
- Budget Update
- Legislative Update
- Next Year's Meeting Schedule
- Election of New Chair and Vice-Chair
- Membership Update
- Committee Members Report
- Next meeting April 12, 2019

*Recorder  
Nancy Gunnels*